DHANEKULA INSTITUTE OF ENGINEERING & TECHNOLOGY
GANGURU :: VIJAYAWADA – 521 139
(Approved by AICTE New Delhi, Permanently Affiliated to JNTU Kakinada)
ISO 9001:2015 Certified Institution, Accredited by NBA for CE, ME, EEE, ECE.
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E-Governance Policy

Objectives:

1. To implement E-governance in various functions.

2. To promote accountability and transparency.

3. To accomplish paperless administration in the institution.

4. Promoting online internal and external communication among the members of the institution

5. Providing easy access to information

Policy:

1. The institution is provided easy and efficient system of e-governance and it is decided to implement e- governance in all activities.

2. The institution has already implemented e-governance in various departments like library, accounts, etc. But now we have decided to implement e-governance in some other areas.

   Following areas of E-governance: For appropriate purposes, the policy is divided into various areas of operation. These areas of operation are descriptive and the society deserves right to implement e-governance even in the areas not enlisted here with.

Website:

The college website needs to be revamped taking new changes into consideration. The website contains all the college information, activities and important notices, etc. and it is made easily available to the beginner.

Library:

We have, an excellent library using ECAP software.we got library information system for creating both online and off-line resources for e-learning,journals,search for student, faculty and research Community. The newer e- learning resources like journals, etc are identified and subscribed taking into account the recommendations of the library advisory committee. Recommendations of the faculty and student are taken into consideration while subscribing to

these resources. The central library of the college maintains the old examination papers for all branches.

Administration:

Our Institution uses the recommended e-learning based resources as a common platform for all department called as CAS software .the users use from academic administration in top to bottom approach with decentralization practices along with eminent HoD's, and Academic Counsellors. The institution is well supported by Wi-Fi networks and the communications in the administration happens through e-mails which include policies, rules, regulations, committees, issues, circulars etc, are delivered paperless to the staff and Stakeholders. Institution has provided emails to the faculty in the @diet.ac.in domain and at the department level. Faculty have created a group in social networks for effective communications.

Finance and Accounts:

The Tally9 software is very popular accounting software. It is used to simplify the complex day to day accounts activities. It provides many advantages like maintaining records, managing accounts, payables, receivables and cheques. The salary accounts, EPF statements, medical insurances are well maintained with the e-accounts in the institution. Proper security measures are being taken for maintaining confidentiality of the transactions. The Internal and External Financial audits are conducted every year which is well maintained by e-accounts with all e-payments and e-collections.
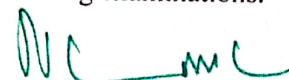
Student Admission and Support

The Institution maintains the student's admission records, student's approvals, reservation quotas, Fee details, Scholarships and registration process. These are made available using e-governance. E-queries and e-suggestions are practiced with the students to collect information for future plans and developments. E- learning facility is made available to students for the academic performances. E- Repository contains all course materials that are made available through digital library. The college also has NPTEL Videos, e- Books, question papers, and staff published articles in it.

Examination Cell:

Exam branch has adopted CAS software to include all the details of the admitted students and it helps in entering the finalized marks. All the information required by the students relating to their exam dates, exam results, exam fees, hall tickets and exam notifications are made available online mode. Maximum secrecy and confidentiality are maintained while handling examinations.

IQAC

PRINCIPAL

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